



**The Wacky After School and Holiday Club
Great and Little Shelford Primary School**

Annual General Meeting

20th Nov 2019 at 8pm at the Wacky Club (Playspace)

Minutes

1. Apologies and attendance

1 Apologies: Pamela Stewart, Susanna Repo, Kizzie Darkwa, Catherine Mason, Seema Grewel, Selen Etingu, If Barnes, Hannah Mohamad, Paul Gregory, Caroline Cross

1.1 Present : Jo Hawken, Rachel Hoare, Charlanne Ward, Holly Barr, Lisa Wilyman, Tamsin Mann, Cris Traveso-Blanch, Stefano Berri, Laura Whitworth, Matthew Forrest, Alison Sillence

2. Minutes of previous AGM (29th November 2018) and Matters Arising

a. Agreed and there were no matters arising from previous minutes

3. Update from Chair (see attachment)

- a. Charlanne's final AGM as Chair, following 10 years of childcare through Wacky.**
- b. Charlanne thanked Jo and all playworkers for all their support and the parent community for their support following the change in fee structure this year and at the regular events.**
- c. Thanks to Jo and all other staff for their hard work and particularly the amazing holiday activities. Particular thanks to Jo and Rachel for their efforts on the feast day, which brings really valuable funds to the club.**
- d. This year the committee welcomed three new members, Stefano, Laura and Cris and these fresh views have been really helpful.**
- e. Thanks to all the committee for all their work and particular thanks to Alison and Lisa who are stepping down this year.**
- f. Update on planning report. Council require start on new building by Sept 2020. Planning committee has had a representative from Wacky, rainbow and school. They are currently sourcing quotes and starting to work towards an extension of current planning consent.**
- g. The committee continue to look for anyone who can offer help with this**

- process – please can volunteers be in touch.
- h. The committee has been looking into alternative ways of running the club because of the significant work and responsibility for a volunteer committee. This is in the early stages and thoughts or suggestions are welcome.**
 - i. The committee has discussed whether the school can take over the running of the club and have begun a conversation with Mr Gray about this. Another option is to bring in an external provider to run some sessions or provide resources. A third route is to outsource overall management to provide another layer between committee and club and bring expertise to help the club run smoothly.**
 - j. Please can anyone send suggestions for club running to chair@wacky.**
 - k. The rest of the committee and AGM attendees thanked Charlanne for her excellent work as Chair.**

4. Presentation from Playleader

- a. Jo thanked the committee for their dedication and support and thanked her fantastic team.**
- b. Particular thanks to Rachel for all her hardwork and helping Jo with the holiday club programme, dealing with holiday club bookings and managing the club smoothly when Jo is away; Angie for her emotional support and managing snack; Amelia for stepping in at the last minute when needed; Abbie for helping out once again and for all her hard work; Liv for helping in the holiday club and for her fab displays and Ollie for playing football and keeping the children entertained. Liv and Ollie will be back in the near future for holiday club. Jo was pleased to welcome Kelvin, who started at the end of August, and thanked him for all his hard work, he has been a big hit with the children. Thanks to Hazel and Silvija for all their ongoing support. Jasmine who is in year 10 and has been doing DofE and various activities with the children, which has been much appreciated.**
- c. The club has been busy but some spaces remain on Wednesdays, Thursdays and fridays. Children have enjoyed playing football, snack, jigsaw, drawing, dressing up. Themes of rugby, fireworks and remembrance day. Busy holiday club and children enjoyed Harry Potter and Stars Wars themes, watching movies, Milton Maize, the Planetarium and cinema.**
- d. Jo asked parents to please let them know if a child is not coming to the club because if a child does not come and Jo cannot reach a parent, the committee is contacted, the child has to be searched for and ultimately the police called if the situation cannot be resolved.**
- e. Thanks to all the parents for supporting over the last year.**

5. Update from Treasurer (see attachment)

- a. Stefano described a very interesting experience during his first year as treasurer; he has learned a lot from how the committee is run. The committee meets once every two months or so and he thanks Charlanne for her efficient running of the meetings – he has been amazed by how much is done in 2 hours. Particular thanks to Charlanne.**
- b. Total income of £93000 this year, a profit of £17000 which is more than last year (£3000). This is mostly because of the fee increase. Expenses have been similar. Able to afford a raise in salary for most staff although this began a little**

later in the year. Approximately £115000 in bank accounts which will go towards building expenses in the future.

- c. Thanks to Hazel ‘the person who actually does the job’. She has been amazing.

6. Questions

- a. Matthew Forrest asked how new running by an external provider would be financed. Charlanne explained that an increase in fees is not anticipated, that the parents committee would still be involved but the details are currently unclear.
- b. Laura asked Stefano about expense breakdown and the item: canopy. We are still paying for this although it was set up a number of years ago. Stefano thinks the last payment has been made and will check.
- c. Charlanne asked Stefano about the increase in premises expenses. Stefano explained this can vary a lot year on year because different expenses are required. It covers repairs and replacements and most items are quite different year to year. Charlanne pointed out that maintenance is now shared with school via Cath Conlon and she wonders if this will have a positive or negative impact on costs. Stefano pointed out it is hard to be sure about expenses because some times wacky pay and sometimes rainbow and there is then a delay before the cost is reimbursed, which may come in the following financial year.

7. Election of committee members

Charlanne, Lisa and Alison are standing down.

Name	Proposed	Seconded	Elected
Tamsin (chair)	Laura	Stefano	Unanimously
Laura (secretary)	Lisa	Holly	Unanimously
Stefano	Tamsin	Laura	Unanimously
Cris	Holly	Lisa	Unanimously
Holly	Cris	Stefano	Unanimously
Matthew	Holly	Lisa	Unanimously

8. AOB

Meeting ended at 8.39 pm