



**The Wacky After School and Holiday Club
Great and Little Shelford Primary School**

Annual General Meeting

10th Nov at 8pm at the Wacky Club (Playspace)

Minutes

1. Apologies and attendance

- 1.1 Apologies:** If Barnes, Beth and Nigel Hill, Daphne Freeman, Lisa and Nick Wilyman, Karen Milne, Nicola Wood, Sue Foxall, Maaike Wall, Sharon Richards, Tamsin Mann, Maggie Wilkinson, Jamie McNaught, Rebecca Trigg, Lucy and James Woodcock, Charlane Ward, Fiona Marshall, Penny Cartwright, Marielle Vigouroux, Ros Ashton, Liz Harrison, Natasha Hincks. Laura Moss, Kerry Darby and Vicky Fowkes Bolt
- 1.2 Present :** Ali Burd, Jules White, Charlotte Chatwin, Joanne Staines, Carmen Neagoe, Helen Latham, Lisa Brown, Eric Mahoney, Paul Gregory, Diane Proudfoot, Jo Hawken, Karen Bonks, Jade Doncaster, Stefano Berri, Laura Humpreys, Lynsey Fazal, Seema Grewal, Elaine Westwick, Alison Denton, Charlotte Mezits, Alan Slater.

2. Minutes of previous AGM (7th November 2013) and Matters Arising

- a. Agreed and there were no matters arising from previous minutes.

3. Update from Chair

- a. Ali made an early plea for new committee members
- b. Ali advised that the club has been very busy through at the start of the school year. The summer club was very successful.
- c. Carly and Anne have left, Charlotte, Rachel and Jade have arrived. Ali thanked the staff or all their great efforts.
- d. The children organized another successful raffle, the proceeds were spent on additional outdoor toys.
- e. The chicks have come and gone and been a great success with children and parents alike!

- f. This year, the feast money was spent collaboratively with Rainbow on work around the play space.
- g. Ali made a plea for people to come to the feast and support our stall in the future.
- h. New decking has been laid around the building. Ali advised that part of the garden was lost at the front of the building without our agreement and Ali wanted to apologise to the donors who originally helped us create that garden
- i. Ali formally thanked Eric for all his help over the past year.
- j. Ali also thanked Jo's mum who has helped us out when we have been short staffed.
- k. Ali announced that she will be standing down as Chair this year, and therefore we will be seeking a new chair.
- l. Ali thanked Jo and all her staff for all the hard work they have undertaken over the last year.
- m. A big thank you to Emma Christelow who is stepping down as club administrator and welcome to Hazel Rayment who has agreed to step into the role.
- n. Jo Staines formally thanked Ali for all her hard work and presented a small thank you gift.

4. Presentation from Playleader

- a. Jo thanked everyone for attending the AGM.
- b. Apologies from Charlotte and Rachel who are unable to attend.
- c. Fiona left in December, Anne also left and Carly. Amelia has come and gone. Jade and Rachel have joined and are settling in very well.
- d. Jo advised some of the activities which took place over the summer including trips out and fun themed activities.
- e. The half term club was busy and the children enjoyed Scooby doo and wizards themed days.
- f. Children have asked for Cinema theme, chocolate, underwater creatures and a party for the Christmas holiday club. The staff are working on the plan.
- g. Staff development, Karen has completed her child protection certificate, Rachel is doing level 3, Charlotte and Rachel are booked on first aid. Other staff development is also taking place.
- h. Thanks to all the staff and committee for all their help and dedication this year.

5. Update from Treasurer

- a. Jules updated on the figures
- b. The surplus is slightly down on last year.
- c. Our bottom line needs to remain a surplus, not a deficit as we need to have money in the bank for when the porta cabin falls down and we need to replace it.
- d. Jules advised that the reason for the decline in surplus is mainly due to staffing as we have not been able to offer places to as many children as we might like as we don't always know how many places we have.
- e. The main overhead is wages and salaries which has been maintained at a similar level to last year.
- f. We have spent a lot more on recruitment this year and this is because we have been struggling to find new members of staff.
- g. We are now advertising through 'indeed' which is a free website and is where,

- we believe most people looking for this type of work look.
- h. Depreciation is related to the building itself.
 - i. Jules advised that the direct costs relate to the cost of trips during holiday club sessions.
 - j. Jules explained that the cleaning costs have reduced due to complaints made about level of cleanliness and discounts offered.

6. Election of committee members

Name	Proposed	Seconded	Elected
Charlotte Chatwin (Secretary)	Joanne Staines	Jule White	Unanimously
Ali Burd	Jules White	Dianne Proudfoot	Unanimously
Jule White (Treasurer)	Carmen Neagoe	Dianne Proudfoot	Unanimously
Carmen Neagoe	Seema Grewal	Joanne Staines	Unanimously
Joanne Staines	Carmen Neagoe	Ali Burd	Unanimously
Alan Slater	Ali Burd	Joanne Staines	Unanimously
Seema Grewal	Ali Burd	Carmen Neagoe	Unanimously
Dianne Proudfoot	Ali Burd	Seema Grewal	Unanimously
Charlotte Metzis	Diane Proudfoot	Jules White	Unanimously

- a. Joanne Staines also made a plea for a new chair as the club cannot operate without a chair.
- b. If anyone would like to join the committee, they would be very welcome and should contact one of the committee members.
- c. Ali advised some of the roles that committee members do including Payrole, newsletter, shopping, HR, recruitment, training, building maintenance to name a few. Most of what we do is support people within the club.

7. AOB

- a. Ali thanked everyone for their time this evening

Meeting ended at 8.40pm almost a record breaker!